

**VIEW BANK TENNIS CLUB – GENERAL COMMITTEE MEETING**  
**HELD MONDAY 28<sup>th</sup> OCTOBER, 2013 COMMENCING AT 8.05PM**

1. **ATTENDANCE**

The President P. Nolan opened the meeting at 8.05pm and in attendance there were J. Priest, J. Brown, D. Underwood, A. Hand, G. Sando, B. Carpenter, S. Terpstra. D. Mueller, N. Shering-Koek (observer).

2. **APOLOGIES**

A. Betts, G. Waddingham.

3. **CONFIRMATION OF MINUTES**

Moved: D. Underwood

That the minutes of the meeting held 19 August 2013 be confirmed and adopted.

Seconded: J. Priest

**Carried**

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Quote for lights on Courts 4 & 5**

The President P. Nolan advised that a digital timing switch for the lights have been installed for courts 4 & 5 with the assistance of the \$1000 grant from the ETU. A letter of thanks has been forwarded to the ETU for their assistance. Any remaining funds to be used for payment of the Club's electricity bill.

4.2 **Outstanding Membership Fees**

P. Nolan updated the committee of the progress of following up outstanding fees. Emails have been forwarded to members with outstanding payments. Progress is being made, and further follow ups will be made if fees remain outstanding requesting payment.

4.3 **NENJA – 28<sup>th</sup> Annual Junior Open Championships - 21-23 September, 2013**

J Brown updated the Committee on the holding of the Junior Open Championships and how successful the day was.

The Committee agreed that a vote of thanks to go to Jenny for covering all aspects on the day, including court supervision, BBQing and assisting and organising generally.

The Committee agreed that letters be forwarded to Caroline Hegge and Madison Brown for their invaluable contribution in volunteering in assisting Jenny on the day.

5. **CORRESPONDENCE**

**In**

- 5.1 Banyule City Council – Annual lease payment dated 26 August 2013;
- 5.2 Email from Bruce McKenzie re membership fees dated 29 August 2013;
- 5.3 Email from Laurelle Kavanagh HDTA re Midweek Ladies Ladder dated 6 September 2013;
- 5.4 Email from Laurelle Kavanagh HDTA re HDTA AGM September 2013;

- 5.5 Banyule City Council – Water usage account dated 18 September 2013;
- 5.6 Letter from NENJTA dated 3 October 2013 to thank View Bank Tennis Club for allowing use of courts on Saturday 21st September 2013 and Sunday 22nd September 2013;
- 5.7 Email from Andrew Hawkes re First Aid Courses subsidized by Council dated 6 October 2013;
- 5.8 Our Community Matters - Edition 4, 2013 (issued October 9)
- 5.9 Account from Leon Doville for Ground maintenance, undated received end September 2013;
- 5.10 Bendigo Bank – Bank statements to October;
- 5.11 Commonwealth Bank – Advice of Bank Branch closure at Montmorency dated 4 October 2013;
- 5.12 Office Furniture Catalogues x 2 – Spring 2013;

**Out**

- 5.13 SGM Meeting notice to all club members dated 8 October 2013 for meeting to take place at Clubhouse on 28 October 2013 at 7.30pm.
- 5.14 Email to Bruce McKenzie answering membership queries dated 9 October 2013.
- 5.15 Yarra Valley Water – rebate application for Water and sewerage service charges dated to apply to the financial year 2013/2014;
- 5.16 Letter to ETU thanking them for \$1000 grant.

The Secretary advised that all invoices or accounts that had been received have been forwarded on to the Treasurer for payment. Membership applications have been forwarded on to the Membership Secretary for processing.

Moved S. Terpstra:

That the correspondence be received and noted.

Seconded P. Nolan

**Carried**

6. **MEMBERSHIPS APPLICATIONS**

Membership applications have been received from the following people:

- Wesley Fawaz;
- Ashley Santa-Isobell;
- Shelly Mao.

Moved: S. Terpstra

That the membership applications received from Fawaz, Santa-Isobell and Mao be approved.

Seconded: J. Priest

**Carried**

6. **REPORTS**

6.1 **Treasurer's Report**

J. Priest reported:

- VBTC bank balance is \$71,300.00 as at 23 October 2013 and circulated the Treasurer's report.

6.2 Junior Secretary's Report

Report deferred to next meeting.

6.3 Coach's Report

D. Underwood reported:

- New development squad for young kids between 7-10 is being developed;
- Ladies program – 'Tea and Tennis', with more of a social aspect and putting on either a morning tea so participants can socialise.
- Email to go out to all members promoting this new 'Tea and Tennis' program. Details to be provided.

6.4 Membership Report

A. Hand reported:

- A few new members have joined;
- General discussion about overdue memberships;
- Up to date membership list to be provided to the President on a monthly basis.

6.5 MWL Report

B. Carpenter reported:

- Tuesday Ladies s9 team to fold. Thanks go to Chris Culliver for captaining this team;
- Also thanks to Chris Culliver for filling in at the HDTA whilst B Carpenter was away;
- Pam Gehan's replacement on the HDTA is Carol from Montmorency;
- General discussion in regard to HDTA AGM and a proposed change to the heat out rule being defeated.

6.6 Night Tennis

Generally discussion took place about the NENTG and the Thursday team in that there are only 6 teams entered down from 8 and that this is too short. It was agreed that G. Waddingham to follow up with NENTG providing feedback on the current mix of the competition.

6.7 Sponsorship/fundraising

Report deferred to the next meeting.

Moved: G. Sando

That the reports be received and adopted.

Seconded: S. Terpstra

**Carried**

**7. GENERAL BUSINESS**

7.1 VBTC Action Plan

The President reviewed the status of the VBTC Action plan and reported on the completion or progress of the following matters:

<b>Issue</b>	<b>Outcome</b>
Special General Meeting and new Constitution	Completed – Vote of thanks go to S. Terpstra for the work she put into getting this item completed;
VBTC Website	to be dealt with next item of general business;
Renewal of insurance coverage	Completed – thanks go to A. Betts for completing this;
Twilight Comp	Membership and cost requirement issues addressed;
Outstanding membership dues	Issue is progressing, letters/emails been sent out and some late fees are coming in. Annie to provide monthly updated list to Peter
Facilities	Upgrade of Court lights completed – ETU Grant used for this purpose;
Honour Board	to be completed;
PO Box	Thanks go to Jenny for monitoring PO box in President's absence;
District use of Courts for Tournament	District has spoken to C. Chandler in regard to this issue.

#### 7.2 Strategy and Future Direction of VBTC

P. Nolan reported on the VBTC Document and advised that a summary of ideas received so far will be forwarded around to the Committee for their consideration.

General discussion took place. It was agreed that each committee member should contribute ideas for the strategy and forward them to the President for collation.

#### 7.3 Club Website and social media links

General discussion took place in regard to the correspondence forwarded from A. Betts in regard to the website.

Moved: G. Sando;

That the purchase and development of the new VBTC website be approved. A. Betts and D. Underwood to liaise with the developer to progress this issue.

Seconded: D. Underwood

**Carried**

#### 7.4 Court 8 Upgrade

The President advised that as it has been some time since the quotations for upgrade works to court 8 was obtained a refreshed or revised quote would be appropriate to obtain. General discussion took place.

The President will provide a report at the next meeting on the progress of the upgrade of Court 8.

#### 7.5 Yarra Valley Water Rebate

The Secretary S. Terpstra advised that application has been made to Yarra Valley Water for a rebate under their current rebate scheme. An update on the progress of our application will be provided at the next meeting.

8. **NEXT MEETING**

Monday 9 December 2013 at 7.30pm – Clubhouse rooms;

There being no further general business the President thanked committee members for their attendance and closed the meeting at 9.45pm.