

VIEW BANK TENNIS CLUB – GENERAL COMMITTEE MEETING
HELD MONDAY 19TH AUGUST 2013 COMMENCING AT 7.30PM

1. **ATTENDANCE**

The President P. Nolan opened the meeting at 7.40pm and in attendance there were J. Priest, J. Brown, C. Chandler, D. Underwood, A. Hand, G. Waddington, S. Terpstra.

2. **APOLOGIES**

G. Sando, B. Carpenter & A. Betts

3. **CONFIRMATION OF MINUTES**

Moved: C. Chandler

That the minutes of the meeting held 17 June 2013 be confirmed and adopted.

Seconded: A. Hand

Carried

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Cheque from the ETU for \$1000**

It was discussed and agreed that D. Underwood investigate and arrange a quote for motion sensor lighting for the rear steps down to lower courts and report back to the committee.

4.2 **Outstanding Membership Fees**

A. Hand reported on the number of outstanding membership dues. General discussion took place. P. Nolan to draft a follow up/reminder email to be forwarded to those members with outstanding dues requesting payment.

4.3 **Men's Twilight Competition and Fees**

C. Chandler reported on the Men's Twilight Competition and the need to devise a fee structure to cater for this competition. It was agreed that further discussion on this matter to take place in general business.

5. **CORRESPONDENCE**

In

5.1 **Quote for lights on Courts 4 & 5**

General discussion took place. Correspondence noted.

5.2 **Flyer from Fujitsu undated**

Cash back offer on air-conditioner - club unable to claim cash back offer as it only applies to individuals and not organisations. Correspondence noted.

5.3 **Letter from Judy Edwards, Macleod Tennis Club.**

Complimentary letter from Macleod Tennis Club noting the exemplary conduct of VBTC juniors whilst playing away at Macleod. General discussion took place. Correspondence noted.

5.4 Letter from the Department of Justice – Working with Children Check Unit, undated.
Advice from the WWC Unit that a WWC check is underway for Emrana Alavi.
Correspondence noted.

5.5 MDM Digital Design & Web dated 15 August 2013; regarding quote for Viewbank Tennis Club website development and support

D. Underwood reported on the proposed web site for the club and negotiations to date with the designer. Lengthy general discussion took place regarding the web site design.

The Committee agreed that D. Underwood, A. Betts and P. Nolan meet and discuss the finalisation of the quote and to ensure the proposed web page meets the needs of the club.

Out

5.6 Letter dated 29/7/2013 to Banyule Council advising of change of Secretary and President of VBTC

It was agreed that the correspondence be noted.

5.7 Letter dated 29/7/2013 to Jenny Macklin advising of change of Secretary and President of VBTC

It was agreed that the correspondence be noted.

The Committee agreed that the correspondence be received and noted.

6. **REPORTS**

6.1 Treasurer's Report

J. Priest reported:

- VBTC bank balance is \$71,257.00 as at 15 August 2013 and circulated the Treasurer's report. C. Chandler asked a question about competition fees. General discussion took place.

6.2 Junior Secretary's Report

C. Chandler reported:

- Tennis balls for juniors. D. Underwood to follow up if order has been made through Northcote Tennis centre and to ascertain delivery date;
- NENJA – 28th Annual Junior Open Championships to be held 21-23 September;
- Junior's Secretary – Discussion about the need to consider succession planning and to implement a junior committee which will be aimed at increasing participation and introducing honoraria for implementation in about 12 month's time. Envisage Committee comprising 2-3 people, 3 x supervisors for Saturday Junior Comp and 1 x Junior Secretary. General discussion took place. C. Chandler to work up a proposal for the way forward on this issue and report back to the committee.

6.3 Coach's Report

D. Underwood reported:

- Coaching is going well despite the cold winter weather and that there is a full book, good numbers and no free slots for additional lessons;
- Rookie Tour will be back again in September;
- Cardio tennis will not be offered presently due to lack of interest;
- Shortage of tennis balls for juniors;

- Storage and state of outdoor shed – the need to rationalise in order to potentially store tennis balls at the club. P. Nolan to look into reorganising/clearing out the contents of the shed and possibly look into obtaining another shed to increase storage potential at the club.

6.4 Membership Report

A. Hand reported:

- Membership generally declining;
- Current outstanding membership dues number 100.

6.5 MWL Report

- This report was deferred to the next meeting.

6.6 Night Tennis

- Competitions are progressing well.

6.7 Sponsorship/fundraising

C. Chandler reported:

- Junior's revenue down.

Moved: D. Underwood

That the reports be received and adopted.

Seconded: C. Chandler

Carried

7. GENERAL BUSINESS

7.1 Model Constitution and changes pursuant to the *Associations Incorporation Reform Act 2012*

P. Nolan reported on the need for the Club to adopt the new Modal Constitution arising from the changes implemented via the *Associations Incorporation Reform Act 2012* and discussed the following documentation which was previously forwarded to the committee on the subject, including:

- the new proposed model rules;
- Comparison document showing differences in the current and new constitution;
- Current VBTC Constitution;
- FAQ document and recommendations;
- Flow chart explaining options open to the committee to consider.

S. Terpstra reported on the following matters arising from the model rules:

- Requirements for approving new members;
- Tabling of a draft new membership form which takes account of the new requirements under the new model rules;
- Need for joining fee;
- Need for new membership form to incorporate changes;
- Need to hold a Special General Meeting to adopt the model constitution, approve membership categories, including association members;
- Special General Meeting requirements and timings.

General discussion took place.

Moved: C. Chandler:

That the recommendations regarding the new model rules be adopted and that the Special General Meeting process be enacted. Further, that the date for the Special General Meeting to take place will be Monday 28 October 2013.

Seconded: J. Priest

Carried

7.2 **Strategy and Future Direction of the VBTC**

P. Nolan tabled a Strategy and Vision document for the committee to consider.

The President asked for committee members to contribute ideas and suggestions which will enhance member participation in the club and promote the club in the community generally.

General discussion took place. It was agreed that each committee member should contribute ideas for the strategy and forward them to the President for collation.

7.3 **Men's Twilight Competition**

Further general discussion took place on this matter.

It was agreed that the President meet with Ron Brentnall to discuss the Twilight Men's competition, the role of this competition within the club and how competition participants might contribute toward the club.

The President will to report back to the committee on his discussions at a later date.

8. **NEXT MEETING**

8.1 General Committee Meeting to be held Monday 28 October 2013 – time to be advised;

8.2 Special General Meeting date to be set 28 October 2013.

There being no further general business the President thanked committee members for their attendance and closed the meeting at 9.50pm.